



ACCREDITED BY NBA & NAAC WITH A-GRADE  
**NARSIMHA REDDY ENGINEERING COLLEGE**  
PERMANENTLY AFFILIATED TO JNTUH, HYDERABAD - APPROVED BY AICTE, NEW DELHI  
AN ISO 9001 : 2008 CERTIFIED INSTITUTE



### Academic Audit Cell

Minutes of Meeting

Date: 26.08.2019

The Academic Audit Meeting was conducted on 26.08.2019 for the academic audit done on 22.08.2019 & 23.08.2019, the IQAC -academic audit done for the Departments during the starting of semester and for each faculty member in the Department for the past semester.

The meeting was conducted with all the department Heads.

Venue: Board Room, NRCM

The Members of Committee

S. No.	Name	Position	Designation / Department	Signature
1	Dr. P. Sekhar Babu	Chairman	Principal	
2	Dr.M.Babu	Convener	Professor -ME	
3	Dr. P. Senthil Kumar	Member	Professor -CSE	
4	Dr.Sayanti Chatterjee	Member	Professor -EEE	
5	Dr.S.M.Ramesh	Member	Professor -ECE	
6	Mr.P.Vijaya Bhaskar Reddy	Member	Asst. Professor -CE	
7	Dr.Y.S.N.Satya Narayana	Member	Aco Professor -H&S	
8	Dr.Shailendra Yadav	Member	Professor-MBA	

AEC Convener

Enclosure

Principal

The Minutes of Meeting Enclosed

## Academic Audit Cell

Minutes of Meeting

Date: 26.08.2019

### Agenda:

- To review the performance of the programs periodically and advice on further improvements
- To analyze the attainments and suggest improvements.
- To check the components of academic curriculum towards achievement of Program Educational Objectives.
- To organize specialized trainings to increase the employability of students.
- To check the implementation of teaching learning process as defined.
- To monitor the classes of UG & PG Courses and to ensure that all theory and practical classes are taken by assigned teachers as per time table.

### Points Discussed:

The last semester academic performance based on the attainments was discussed.

1. The subjects having less attainment was listed and discussed for improvement for the upcoming year. Regular follow up and counseling to be done for weak students.
2. The committee suggested the faculty members to motivate the students to attend the classes regularly and to maintain punctuality and discipline.
3. Head of department to make the faculty members to attend faculty development programs and organize FDPs, Workshops, and Seminars in the departments.
4. The committee suggested organizing guest lectures for the students in all the departments and to conduct training programs to benefit the students with technical knowledge and increase employability
5. The committee advised the HoDs to encourage the faculty members and students to involve in research activities and also to publish the work in international Journal.
6. The committee planned to organize an international conference in the academic year 2019-2020.
7. The committee suggested the departments to check over the documents for the NBA and full cooperation for the audit.

  
ACC Convener

  
Principal

**PRINCIPAL**  
**NARSIMHA REDDY ENGINEERING COLLEGE**  
Survey No. 518, Maisammaguda (V), Dhulapally (P),  
Medchal (M), Medchal Dist, Hyderabad-500 100